Activity Log

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Name	Case Number	Case Manager	Dates

Approved Activities:	Job Application Job Interview Phone call to Employer	Workshops Job Club Plan review	Childcare Search Housing Search other (approved by Counselor)

Date Time	Activity	Comapany Name and Address	Phone Contact name	Follow-up or Verifying signature	Time
7/1/04 9:30-11:30am	Job Club	Hennepin County WERC 330 S 12th St Mpls, MN 55404	612-348-8953 Jane Doe	Apply for job leads given/ Target and ABC company	2hrs
7/1/04 1-2pm	Job application	Target Corp 111 Nicollet Mall Mpls, mn 55406	612-111-2222 Sam Adams, HR	Report on app to Job club and call back in one week to ck on app	1hr
7/2/04 8:30-11:30	Am I Better Off Working Workshop	Hennepin County WERC 330 S 12th St Mpls, MN 55404	612-348-1111 Mike Brown	Attend next workshop on 7/3/04	3 hrs
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Total Time	