

Spexcell

Personal Data Form

Fax to: 888.271.6308

| | | |
|--------------------|------------------------------------|----------------------|
| Name: | | PRINT CLEARLY |
| Address: _____ | Email: _____ | |
| _____ | SSN: _____ | |
| Home phone: _____ | High School you attended: _____ | |
| Mobile/Cell: _____ | GED/Diploma/Certifications?: _____ | |
| Age: _____ | College Degrees?(Specify): _____ | |

| | |
|----------------------------|---|
| Emergency Contact | Applications |
| Name: _____ | Do you authorize Spexcell to fill out & submit job applications for you? (Circle one): Yes No |
| Relationship: _____ | |
| Phone Number _____ | |
| Other contact/Phone# _____ | |

| Previous Employer | Title/Duties | Start Date-End Date | Background |
|-------------------|--------------|---------------------|--|
| 1 _____ | _____ | _____ | Any felonies? (Circle one) Yes - No - Yes Under 18 |
| 2 _____ | _____ | _____ | |
| 3 _____ | _____ | _____ | Any misdemeanors? Yes - No - Yes Under 18 |
| 4 _____ | _____ | _____ | |

| Skills & Qualifications (check all that apply) | | | |
|---|---|--|--|
| <input type="checkbox"/> Cust. Svc./Friendly | <input type="checkbox"/> Childcare/Elderly Care | <input type="checkbox"/> Train Access | <input type="checkbox"/> Quick Learner |
| <input type="checkbox"/> Eager to work | <input type="checkbox"/> Cleaning | <input type="checkbox"/> Microsoft Windows | Other: _____ |
| <input type="checkbox"/> Typing | <input type="checkbox"/> I own a working car | <input type="checkbox"/> Cashier Experience | _____ |
| <input type="checkbox"/> Cooking | <input type="checkbox"/> Busline access | <input type="checkbox"/> Reliable transportation | _____ |

| I prefer TO WORK in these industries (Number by interest 1 being MOST INTERESTED) | | | |
|--|---|---|---------------------------------------|
| <input type="checkbox"/> Customer Service | <input type="checkbox"/> Childcare/Elderly Care | <input type="checkbox"/> Driver/Driving | <input type="checkbox"/> Warehouse |
| <input type="checkbox"/> Food Service | <input type="checkbox"/> Book Keeping | <input type="checkbox"/> Mail Service/Mail Room | <input type="checkbox"/> Housekeeping |
| <input type="checkbox"/> Data Entry | <input type="checkbox"/> Cashier | <input type="checkbox"/> Retail | Other: _____ |
| <input type="checkbox"/> Security | <input type="checkbox"/> Sales | <input type="checkbox"/> Landscape/Gardening | _____ |
| <input type="checkbox"/> Cleaning | <input type="checkbox"/> Telemarketing | <input type="checkbox"/> Reception/Secretarial | _____ |

| I prefer NOT TO WORK in these industries (Number by dis-interest 10 being most disliked) | | | |
|---|---|---|------------------------------------|
| <input type="checkbox"/> Customer Service | <input type="checkbox"/> Childcare/Elderly Care | <input type="checkbox"/> Driver/Driving | <input type="checkbox"/> Warehouse |
| <input type="checkbox"/> Food Service | <input type="checkbox"/> Book Keeping | <input type="checkbox"/> Mail Service/Mail Room | Other: _____ |
| <input type="checkbox"/> Data Entry | <input type="checkbox"/> Cashier | <input type="checkbox"/> Retail | _____ |
| <input type="checkbox"/> Security | <input type="checkbox"/> Sales | <input type="checkbox"/> Landscape/Gardening | _____ |
| <input type="checkbox"/> Cleaning | <input type="checkbox"/> Telemarketing | <input type="checkbox"/> Reception/Secretarial | _____ |

| |
|---|
| Other information - please share anything else that we should know for job hunting |
| <hr/> <hr/> <hr/> <hr/> |

