Federally recognized Indian Tribes can apply for funding to administer and operate their own Temporary Assistance for Needy Families (TANF) programs, as described under Section 412 of the Social Security Act and amended by Pub.L. 104-193. The TANF program gives Tribes flexibility in the design of welfare programs that promote work and responsibility and strengthen families. Similar to states, they can receive block grants to design and operate programs that accomplish one of the four purposes of the TANF program: (1) to assist needy families with children so that the children can be cared for in their own homes or in the homes of relatives; (2) to reduce dependency by promoting job preparation, work, and marriage; (3) to prevent and reduce out-of-wedlock pregnancies; and (4) to encourage the formation and maintenance of two-parent families.[[1]](#footnote-1)

As of January 1, 2016, there are 71 approved Tribal TANF programs serving 284 federally recognized tribes and Alaska Native villages.[[2]](#footnote-2) This Community Assessment and Planning Tool is intended to help Tribes determine the feasibility of administering a Tribal TANF program and identify key information needed for the application process. Tribes are encouraged to contact their TANF Regional Manager at the Administration for Children and Families (ACF)[[3]](#footnote-3) to discuss their interest in administering a Tribal TANF program, seek technical assistance, and learn about the funding process.

To apply, Tribes must first submit a Letter of Intent (LOI) to ACF that informs the agency of their intent to operate a TANF program. The LOI must provide a clear description of the service area and population that a Tribe proposes to serve. In addition, the LOI must include a proposed date on which program implementation will begin and include Tribal leadership signatures.[[4]](#footnote-4) Following approval of the LOI, Tribes are eligible to submit a Tribal TANF plan. A three-year Tribal TANF plan is submitted to the Department of Health and Human Services (HHS) through the TANF Program Manager at the ACF Regional office level for review and approval. Tribes are encouraged to use the TANF planning process to consider and address important questions in consultation with members of the Tribe, other interested parties including potential partners from the business and social services communities, and representatives from appropriate federal and state agencies.[[5]](#footnote-5)

This Community Assessment and Planning Tool is designed to help Tribal community members consider critical issues, build a profile of their community, and outline any strengths to be leveraged or needs to be addressed prior to developing a Tribal TANF LOI and plan. Tribes that complete the Tool will notice that there are many detailed questions regarding demographics, employment and training activities, partnership opportunities, Tribe infrastructure, and staff capacity. It is important to note that this Tool is intended to be an internal document; while these questions are important for the development of a Tribal TANF program, it is not expected that the Tribe will be able to answer all of them during the early planning stages. The Tool should be used to outline the Tribe’s current situation and highlight any gaps that would need to be addressed in the development of an LOI and future plan. The Tool also provides space for goal setting, which should be aimed at addressing identified gaps or needs; this process is essential for successful program development and implementation.

Please review the following resources to learn more about Tribal TANF program requirements and fundamentals:

* Office of Family Assistance (OFA) PeerTA Online Training Modules:
	+ [Tribal TANF – The Basics and Beyond](https://peerta.acf.hhs.gov/online-learning-center)
	+ [Tribal TANF Data – The Basics](https://peerta.acf.hhs.gov/online-learning-center)
* [OFA Tribal TANF Overview](http://www.acf.hhs.gov/programs/ofa/programs/tribal/tribal-tanf)
* [OFA Q&A: Letter of Intent Process](http://www.acf.hhs.gov/programs/ofa/resource/qquestions-received-on-letter-of-intent-process)
* [OFA Tribal TANF Plan Guidance](https://www.acf.hhs.gov/sites/default/files/ofa/tribal_tanf_guide2013.pdf)
* [TANF Work Activities Guidance and Definitions](https://www.fas.org/sgp/crs/misc/RL32748.pdf)
* Tribal TANF Work Activities Guidance and Definitions:
	+ [OFA PeerTA Webinar: Broadening the Scope of Work Activities: Using Cultural Activities in Tribal Communities](https://peerta.acf.hhs.gov/content/broadening-scope-work-activities-using-cultural-activities-tribal-communities-0)
	+ [U.S. General Accounting Office, Tribal TANF Report to Congress](http://www.gao.gov/new.items/d02768.pdf)

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| General Information |
| Tribe Name: Click here to enter text. |
| City: Click here to enter text. |
| State: Click here to enter text. |
| Is your Tribe a federally-recognized Indian tribe?Choose an item. |
| *If no, please note that your Tribe is not eligible to apply for a Tribal TANF program.*What is your level of familiarity with the Tribal TANF program and its regulations?Choose an item.*If you answered “Somewhat Familiar” or “Not Familiar,” please be sure to review the Tribal TANF Resources linked above.* |

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| Pre-Assessment ConsiderationsPrior to completing the Community Assessment and Planning Tool, please take a few moments to think through your purpose for considering applying to the Tribal TANF Program. In your Purpose Statement, articulate some key considerations, such as who will be involved, the types of services you plan to provide, why you want to provide them, and how you will do so.*Note that this is an initial brainstorming exercise. You can revise your Purpose Statement at any point prior to the application process.* |
| Why is your Tribe considering applying for Tribal TANF funds? Click here to enter text. |
| What needs does your Tribe have that the TANF program might help address?Click here to enter text. |
| Who are the key stakeholders (e.g. clients, staff, and/or partners)?Click here to enter text. |
| What needs will you address and how do you plan to address them (i.e. what services will you provide)?Click here to enter text. |
| **Purpose Statement**Using the considerations above, provide an initial statement that explains the overall goal and purpose of a future Tribal TANF Program. Click here to enter text. |

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| Section 1: Tribe Demographics: Geographic, Economic, and Population-based InformationThis section has been developed to help you think through general demographic information, such as geography, economic information, and population. These questions are intended to help you consider your service area and the characteristics of the population you would serve. It is not necessary to answer every question; simply note any unknowns so you can address them as you progress through future planning stages. |
| Assessment of the Current Situation: |
| 1. What is your Tribe’s total population? Click here to enter text.
 |
| 1. Summarize the scope of your Tribe’s community. For example, is the community located in one town or county or across county or geographic borders? Does your Tribe have multiple reservations?

Click here to enter text. |
| 1. How many Tribal members live on the reservation(s)? How many live off the reservation(s)?

Click here to enter text. |
| 1. Do you plan to serve Tribal members who live off the reservation(s)?

Click here to enter text. |
| 1. In submitting a Tribal TANF Plan, you must include a description of the geographic area to be served, including a specific description of any near reservation areas, or any areas beyond near reservation to be included in the Tribal TANF service area.[[6]](#footnote-6) What reservation(s), counties, and/or geographic areas do you plan to include in your service area?

Click here to enter text. |
| 1. What is the total population within your proposed service area? Note: If you are planning to serve members off-reservation(s), provide an estimate of the total number of individuals on and off the reservation who will be part of your service area.

Click here to enter text. |
| 1. What is the unemployment rate within your proposed service area? Click here to enter text.
 |
| 1. Does your Tribe experience seasonal peaks in employment (e.g., tourist season)?

Choose an item. If yes, please describe: Click here to enter text. |
| 1. What businesses or industries provide the most employment opportunities within your proposed service area?

Click here to enter text. |
| 1. What Tribe-owned businesses are within your proposed service area?

Click here to enter text. |
| 1. What is the average family size within your proposed service area?

Click here to enter text. |
| 1. What types of households are most common within your proposed service area? *Select all that apply.*
 |
| [x]  One-person (individual) households[ ]  Single-parent households [ ]  Two-parent households[ ]  Extended family households | [ ]  Relative caregivers[ ]  Multi-person households (unrelated individuals or families)[ ]  Other: Click here to enter text. |
| 1. What percentage of births in your service area are to teens and/or single mothers?

Click here to enter text. |
| 1. What percent of families within the service area live below the federal poverty line?

Click here to enter text. |
| 1. Your Tribal TANF Plan must address how "needy families" will be defined. This includes a description of which family members will be included in the TANF assistance unit, a description of the income (e.g. percentage of Federal poverty level allowed), and resource levels which will qualify a family for assistance.[[7]](#footnote-7) Have you started thinking about your definition of a “needy family?”

Choose an item. If yes, please enter your current definition here: Click here to enter text. |
| 1. What types of families do you intend to serve through your future Tribal TANF program? *Select all that apply.*
 |
| [ ]  Single-parent households [ ]  Two-parent households[ ]  Child only cases[ ]  Non-custodial parents | [ ]  Pregnant women[ ]  Relative caregivers[ ]  Other: Click here to enter text. |
| Gaps and Unknowns:In thinking through the questions above, are there any gaps, unknowns, or missing data points that you still need to gather or consider?  |
| **Geographic Unknowns:** Click here to enter text. |
| **Economic Unknowns:** Click here to enter text. |
| **Population Unknowns:** Click here to enter text. |
| Goals and Next Steps:Develop a goal plan and timeline to address the specific challenges or gaps identified in this section to assess the feasibility of administering a Tribal TANF program. Include the following components in your goal development:* **What are the desired outcomes? What information do you need to gather?** The intended changes that should result from the goal.
* **Who is involved?** The people who will implement the goal.
* **How will progress be measured?** What tool(s) (surveys, tests, and/or data) will you use to measure the expected changes?
* **When will the outcome occur?** Identify the timeline for achieving the goal.
 |
| Tribe Demographics: Goal (Example 1) |
| **Who?** George Yazzie (Tribal TANF Program) | **What?** Determine the percentage of families on the reservation living below the Federal poverty line. |
| **How?** Use 2014 U.S. Census data | **When?** By October 30, 2015 |
| Tribe Demographics: Goal (Example 2) |
| **Who?** Sarah King (Economic Development Department) | **What?** Develop a definition of a “needy family” to include: 1) a description of which family members will be included in the TANF assistance unit, 2) a definition of either "Indian family" or "Tribal member family" and, 3) a description of the income and resource levels required to qualify a family for assistance.  |
| **How?** Conduct research on Tribal members’ income levels, unemployment rate, and family structures to develop a reasonable definition of a “needy family”.  | **When?** Submit to Tribal TANF Program leadership by November 15, 2015 |
| Tribe Demographics: Goal #1 |
| **Who?** Click here to enter text. | **What?** Click here to enter text. |
| **How?** Click here to enter text. | **When?** Click here to enter text. |
| Tribe Demographics: Goal #2 |
| **Who?** Click here to enter text. | **What?** Click here to enter text. |
| **How?** Click here to enter text. | **When?** Click here to enter text. |

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| Section 2: Employment and Training OpportunitiesThis section has been developed to help you think through the barriers and employment and training needs of your population, and how you would address them through a future Tribal TANF program. It will also help you identify employment opportunities in or near your service area – this is a critical component of your future Tribal TANF plan. It is not necessary to answer every question; simply note any unknowns so you can address them as you progress through future planning stages. |
| 1. What are the most common barriers among members of your Tribe in obtaining and maintaining employment? *Select all that apply.*
 |
| [ ]  Child care/issues with children[ ]  Challenges in obtaining child support [ ]  Domestic violence issues[ ]  Inadequate housing[ ]  Lack of education [ ]  Lack of training[ ]  Mental health issues | [ ]  Substance abuse [ ]  Transportation[ ]  Unemployment or financial loss[ ]  Little or no current work experience[ ]  Other: Click here to enter text. |
| 1. What kinds of employment and training services (including TANF work activities) do you plan to provide to future TANF program participants?

**Note:** Tribes have the unique ability to define acceptable work activities for their Tribal TANF program outside of the standard work activities that are allowable for state programs. The work activities below are approved TANF work activities for state and/or Tribal programs. See the resource list on page 1 for more information on work activities.*Select all that apply.* |
| [ ]  Barrier removal activities[ ]  Basic life skills training [ ]  Case management/barrier identification[ ]  Community service opportunities[ ]  Completion of a secondary school program/General Equivalency Degree (GED) preparation[ ]  Counseling/treatment[ ]  Education directly related to employment[ ]  Job search and job readiness assistance[ ]  Job skills training [ ]  Native Employment Works (Tribal NEW) participation  | [ ]  On-the-job training[ ]  Post-secondary education[ ]  Self-employment[ ]  Subsidized employment placement[ ]  Teaching cultural activities[ ]  Traditional subsistence activities [ ]  Traditional work activities [ ]  Unsubsidized employment placement[ ]  Vocational educational training[ ]  Work experience[ ]  Other: Click here to enter text.  |

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| 1. Which of these services would you provide directly through the future TANF program (as opposed to contracting out or referring to other providers)? Please list these in the space below.

Click here to enter text. |
| 1. Would the future TANF program subcontract with other departments or organizations for specific services for TANF clients?

Choose an item. Please explain: Click here to enter text. |
| 1. What social services and employment services does the tribe currently offer (or have previous experience in delivering)?

Choose an item. Please explain: Click here to enter text. |
| 1. In providing social services, does your Tribe currently have an assessment tool or system in place and, if so, do you plan to use this assessment for your future Tribal TANF program?

Choose an item. |
| 1. Is your assessment tool paper-based, electronic, or web-based?

Choose an item. |
| Gaps and Unknowns:In thinking through the questions above, are there any gaps, unknowns, or missing data points that you still need to gather or consider?  |
| **Programming Gaps:** Are there any programmatic gaps or lack of employment and training offerings within your community that will inhibit or prevent the success of a future TANF program? How will you address these gaps? Click here to enter text. |
| **Partnership Gaps:** If you plan to work with external programs or agencies to provide employment and training services, how do you plan to develop these partnerships? Do you foresee any issues with this process?Click here to enter text. |
| **Employment and Training Unknowns** (list any other gaps or unknowns in data related to employment and training that you will need to address)**:**Click here to enter text. |

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| Goals and Next Steps:Develop a goal plan and timeline to address the specific challenges or gaps identified in this section to assess the feasibility of administering a Tribal TANF program.  |
| Employment and Training Opportunities: Goal #1 |
| **Who?** Click here to enter text. | **What?** Click here to enter text. |
| **How?** Click here to enter text. | **When?** Click here to enter text. |
| Employment and Training Opportunities: Goal #2 |
| **Who?** Click here to enter text. | **What?** Click here to enter text. |
| **How?** Click here to enter text. | **When?** Click here to enter text. |

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| Section 3: Partnerships and Collaboration OpportunitiesThis section has been developed to help you think through how your program would work with and leverage other programs that address similar needs, including other Tribal programs, state or county agencies, and local businesses. It will also help you consider strategies for working with other Tribes, as well as state agencies, in your area. It is not necessary to answer every question; simply note any unknowns so you can address them as you progress through future planning stages. |
| Assessment of the Current Situation:1. Do programs exist within your Tribe that address the following issues? Check all that apply:
 |
| [ ]  Child support[ ]  Child welfare[ ]  Emergency Housing Assistance[ ]  Employment training or assistance (e.g., Job Club, Summer Youth Employment, cultural and/or subsistence activities) [ ]  Financial management/asset building (e.g., Assets for Independence)[ ]  GED preparation and/or Adult Basic Education programs[ ]  Healthy Families and/or Responsible Fatherhood | [ ]  Housing services[ ]  Mental health services[ ]  Small business entrepreneurship [ ]  Substance abuse treatment[ ]  Supplemental Nutrition Assistance Program (SNAP)[ ]  Transit and/or vehicle donation [ ]  Trauma/domestic violence/crisis response[ ]  Unemployment or financial loss[ ]  Vocational rehabilitation[ ]  Other: Click here to enter text. |
| 1. Of the linkages you currently have with these programs, which are the strongest?

 Click here to enter text. |
| 1. Could your future TANF program partner with these agencies for service provision or set up a referral process?

Choose an item. If yes, please list any potential internal partnerships here: Click here to enter text. |
| 1. If there are gaps in programming, does your Tribe have any informal networks that meet some of these needs (e.g. cultural, spiritual, and/or religious programs, civic groups, Tribal leadership, etc.)?

Click here to enter text. |
| 1. Could your future TANF program partner with any of these informal networks?

Choose an item. If yes, please list these here: Click here to enter text. |
| 1. Are there any potential partners outside of the Tribe that might be able to assist in service delivery (through referrals, financial support, providing training, etc.)?

Choose an item. If yes, please list any potential external partners: Click here to enter text. |

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| 1. Would you need to partner with the state TANF program for administrative support or client services?

Choose an item. |
| 1. Are there any existing gaps in services offered by your state that could be met by your future Tribal TANF program?

Choose an item. If yes, please describe: Click here to enter text. |
| 1. Is there an opportunity to create a Tribal consortium or partnership to pool resources and serve multiple Tribes in close proximity?

Choose an item. |
| 1. Is there an existing Tribal TANF program nearby that could serve as a mentor program?

Choose an item. |
| 1. Do you have access to any employment training provider partners?

Choose an item. If yes, please list them here: Click here to enter text. |
| 1. How would you develop partnerships with other departments or organizations to provide some of these services?

Click here to enter text. |
| 1. Do you have your community Tribal leadership’s buy-in for a future TANF program?

Choose an item. Please explain: Click here to enter text. |
| Gaps and Unknowns:In thinking through the questions above, are there any gaps, unknowns, or missing data points that you still need to gather or consider?  |
| **Programming Gaps:** Are there any programmatic gaps within your community that will inhibit or prevent the success of a future TANF program? How will you address these?Click here to enter text. |
| **Partnership Gaps:** If you plan to work with external programs or agencies, how do you plan to develop these partnerships? Do you foresee any issues with this process?Click here to enter text. |
| **Partnership Unknowns** (list any other gaps or unknowns in data related to partnerships that you will need to address)**:**Click here to enter text. |

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| Goals and Next Steps:Develop a goal plan and timeline to address the specific challenges or gaps identified in this section to assess the feasibility of administering a Tribal TANF program.  |
| Partnerships and Collaboration Opportunities: Goal #1 |
| **Who?** Click here to enter text. | **What?** Click here to enter text. |
| **How?** Click here to enter text. | **When?** Click here to enter text. |
| Partnerships and Collaboration Opportunities: Goal #2 |
| **Who?** Click here to enter text. | **What?** Click here to enter text. |
| **How?** Click here to enter text. | **When?** Click here to enter text. |

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| Section 4: Tribal InfrastructureThis section has been developed to help you think through your Tribe’s infrastructure, including physical location-based needs, as well as technological needs. Considering this information will help you design your future Tribal TANF program to serve participants in a safe and comfortable environment, with a process to gather and manage data securely. It is not necessary to answer every question; simply note any unknowns so you can address them as you progress through future planning stages. |
| Assessment of the Current Situation: |
| 1. What type of infrastructure needs do you anticipate for your Tribal TANF Program (e.g. office space, technology needs, etc.)?

Click here to enter text. |
| 1. Where would your future Tribal TANF program be located? Will you have multiple service offices?

Click here to enter text.1. Is there a building/office space available within your intended service area?

Choose an item. |
| 1. Would the program location be easy for participants to access?

Choose an item. |
| 1. If transportation is an issue for individuals and families within your Tribe, how will you ensure that TANF participants are able to access services and participate in work activities?

Click here to enter text. |
| 1. Would the program be co-located with other services that might be useful to TANF participants, such as SNAP, child support, or housing services?

Choose an item. |
| 1. How much space would the program need for staff work areas, offices, waiting room, reception, etc.?

Click here to enter text. |
| 1. What types of systems are currently in place within the Tribe that could be leveraged for the future TANF program? *Select all that apply.*
 |
| [ ]  Cash assistance (e.g. checks or debit cards)[ ]  Data collection and tracking systems [ ]  MOUs with workforce or other social service partners | [ ]  Other tribal programs using joint applications and/or data sharing agreements [ ]  Vouchers (e.g., gas, school clothing, etc.)[ ]  Other: Click here to enter text. |
| 1. Does your intended service area have reliable internet access?

Choose an item. |
| 1. If yes, would internet access be available in your proposed program location?

Choose an item. |
| 1. Does your Tribe currently have an electronic system in place for data collection and reporting?

Choose an item. |
| 1. Does your Tribe currently have an electronic system in place for case management?

Choose an item. |
| 1. If your Tribe has an electronic data system in place:
 |
| How old is the system? Click here to enter text. |
| Does the system need an upgrade or replacement? Choose an item. |
| Are Tribal staff trained on how to use it effectively? Choose an item. |
| Is the current system used across programs, departments, or agencies? Choose an item. |
| [ ]  Check here if an electronic data system is not in place. |
| 1. Could your future Tribal TANF program to tie into the state's reporting mechanisms for TANF? Is this preferred/necessary?

Choose an item. |
| 1. Would an online application or eligibility screening tool be used?

Choose an item. |
| 1. If yes, is this feasible given your Tribe’s capacity/infrastructure? Please explain.

Click here to enter text. |
| 1. Are changes to any policies, practices, and laws needed to start the program?

Choose an item. |
| 1. If yes, are there plans in place to make these changes? Please explain.

Click here to enter text. |
| 1. Would staff be asked to perform home visits or visit remote communities?

Choose an item. |
| 1. If yes, would technology such as laptops or smartphones be needed?

Choose an item. |
| Gaps and Unknowns: In thinking through the questions above, are there any gaps, unknowns, or missing data points that you still need to gather or consider? |
| **Physical Infrastructure Gaps:** Click here to enter text. |
| **Technical Infrastructure Gaps:** Click here to enter text. |
| **Infrastructure Unknowns** (list any other gaps or unknowns in data related to infrastructure that you will need to address)**:** Click here to enter text. |

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| Goals and Next Steps:Develop a goal plan and timeline to address the specific challenges or gaps identified in this section to assess the feasibility of administering a Tribal TANF program.  |
| Tribe Infrastructure: Goal #1 |
| **Who?** Click here to enter text. | **What?** Click here to enter text. |
| **How?** Click here to enter text. | **When?** Click here to enter text. |
| Tribe Infrastructure: Goal #2 |
| **Who?** Click here to enter text. | **What?** Click here to enter text. |
| **How?** Click here to enter text. | **When?** Click here to enter text. |

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| Section 5: Staff Resources and CapacityThis section has been developed to help you consider staffing needs and capacity to implement a future Tribal TANF program, as well as fiscal resources. Thinking about these needs is critical to the success of your future Tribal TANF program, so that you can identify staff, address gaps through training, and ensure that the program has fiscal support to cover start-up costs and infrastructure needs. Please note that caseload and staffing will be highly dependent on the size of a TANF grant. While you do not know your award size at this time, it is still important to think about potential staffing and capacity needs. Given that your grant size is still unknown, some questions may be more difficult to answer than others. Remember that it is not necessary to answer every question; simply note any unknowns so you can address them as your progress through future planning stages. |
| Assessment of the Current Situation:1. Does your Tribe have professionals with skills in the following areas? *Check all that apply.*
 |
| [ ]  Case management[ ]  Drafting and complying with policies and procedures[ ]  Federal grant management[ ]  Financial management[ ]  Information technology | [ ]  Problem-solving or conflict resolution[ ]  Program management[ ]  Workforce development or employment training[ ]  Other: Click here to enter text. |
| 1. Is there a talent pool in the local community from which to hire staff?

Choose an item. |
| 1. Can you estimate an ideal caseload for direct service staff?

Click here to enter text. |
| 1. Can you estimate how many staff would be needed to run the Tribal TANF program effectively?

Click here to enter text. |
| 1. Does your Tribe provide cultural sensitivity training for staff?

Choose an item. |
| 1. Is there cultural sensitivity training for external community members or state TANF staff who might have frequent contact with Tribal TANF participants?

Choose an item. |
| 1. Have you identified who would be responsible for the budget and financial accountability?

Choose an item. If yes, who? Click here to enter text. |
| 1. Does the Tribe have funds to cover pre-award/start-up costs?

Choose an item. |
| 1. Does the Tribe have a negotiated indirect cost rate that exceeds the administrative cap?[[8]](#footnote-8)

Choose an item. |

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| Gaps and Unknowns: In thinking through the questions above, are there any gaps, unknowns, or missing data points that you still need to gather or consider?  |
| **Staff Capacity Gaps:** Click here to enter text. |
| **Resource Gaps:** Click here to enter text. |
| **Staff Resources and Capacity Unknowns** (list any other gaps or unknowns in data related to capacity that you will need to address)**:** Click here to enter text. |

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| Goals and Next Steps:Develop a goal plan and timeline to address the specific challenges or gaps identified in this section to assess the feasibility of administering a Tribal TANF program.  |
| Staff Resources and Capacity: Goal #1 |
| **Who?** Click here to enter text. | **What?** Click here to enter text. |
| **How?** Click here to enter text. | **When?** Click here to enter text. |
| Staff Resources and Capacity: Goal #2 |
| **Who?** Click here to enter text. | **What?** Click here to enter text. |
| **How?** Click here to enter text. | **When?** Click here to enter text. |

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| Section 6: Final Thoughts |
| 1. Is there anything else you would like to capture about your Tribe’s strengths, needs, or current efforts around starting a future Tribal TANF program?

Click here to enter text. |
| 1. Use the space below to outline your overall vision for a future Tribal TANF program. Are there any additional issues you will need to consider to achieve this vision?

Click here to enter text. |
| 1. Consider the goals you set in sections 1-5 above. In the space below, prioritize these goals from most to least important.

Click here to enter text. |
| 1. What is your overall timeline for completing your goals and determining whether to apply for the Tribal TANF program?

Click here to enter text. |
| 1. Any additional final thoughts?

Click here to enter text. |
| Thank you for completing this Community Assessment and Planning Tool. Remember, this tool is designed to help you build a profile of your community and outline any strengths to be leveraged or needs to be addressed prior to developing a Tribal TANF LOI and plan. The tool is intended to serve as a living document and can be updated throughout the planning process. You are encouraged to contact your TANF Regional Manager of the Administration for Children and Families[[9]](#footnote-9) to discuss your interest in administering a Tribal TANF program. |

1. <http://www.acf.hhs.gov/programs/ofa/programs/tribal/tribal-tanf> [↑](#footnote-ref-1)
2. <http://www.acf.hhs.gov/programs/ofa/programs/tribal/tribal-tanf> [↑](#footnote-ref-2)
3. To find contact information for your Regional Office staff, please visit: <http://www.acf.hhs.gov/programs/oro> [↑](#footnote-ref-3)
4. <http://www.acf.hhs.gov/programs/ofa/resource/qquestions-received-on-letter-of-intent-process> [↑](#footnote-ref-4)
5. <https://www.acf.hhs.gov/sites/default/files/ofa/tribal_tanf_guide2013.pdf> [↑](#footnote-ref-5)
6. For more information on Tribal TANF service area, visit: <http://www.acf.hhs.gov/programs/ofa/resource/policy/pi-ofa/2005/pi200503htm> [↑](#footnote-ref-6)
7. <https://www.acf.hhs.gov/sites/default/files/ofa/tribal_tanf_guide2013.pdf> [↑](#footnote-ref-7)
8. Use the following link for additional guidance on Tribal TANF administrative expenditure caps: <http://www.acf.hhs.gov/programs/ofa/resource/dts/resources/tribal-qa#uot> [↑](#footnote-ref-8)
9. To find contact information for your Regional Office staff, please visit: <http://www.acf.hhs.gov/programs/oro> [↑](#footnote-ref-9)