



North Dakota Department of Human Services/Career Options Roundtable Agenda

May 5, 2009

8:30 a.m. - 8:45 a.m.

WELCOME AND OPENING REMARKS (Radisson Hotel)

Lisa Washington-Thomas/Regional Representative , Federal Project Officer, U.S. Department of Health and Human Services, Administration for Children and Families, Office of Family Assistance

Janet Feil, ACF Region VIII, Children and Families Program Specialist

Carol Cartledge, Director of Public Assistance, North Dakota Department of Human Services (DHS)

8:45 a.m. - 9:10 a.m.

**PARTICIPANT AND NORTH DAKOTA/CAREER OPTIONS STAFF
INTRODUCTIONS & OUTLINE OF THE ROUNDTABLE** (Radisson Hotel)

During this session, sites will discuss what they hope to learn from this Roundtable and they will also outline some of the pressing needs in their state around TANF case management and assessment.

Facilitator: Patrick Heiman, Senior Associate, ICF International

9:10 a.m. – 9:35 a.m.

**OVERVIEW OF THE TANF, JOBS AND TRIBAL EMPLOYMENT, AND
TRAINING PROGRAMS IN NORTH DAKOTA** (Radisson Hotel)

This session will provide a quick overview of the employment programs currently active in North Dakota. Presenters will describe the successes and challenges these programs have encountered while moving low-income families towards higher levels of self-sufficiency.

Brenda Peterson, Administrator, TANF/JOBS and Interfaces, North Dakota Department of Human Services (DHS)

9:35 a.m. – 9:45 a.m.

Break

9:45 a.m. – 11:45 a.m.

OVERVIEW OF THE CAREER OPTIONS EMPLOYMENT PROGRAM
(Radisson Hotel)

This session will provide participants with an in-depth understanding of the services and approaches used by Career Options in the management of the JOBS and Vocational Development Programs. Special emphasis will be placed on Career Options' individualized case management strategies, issues and solutions under the JOBS program, and special projects.

Trina Gress, Chief Operations Officer, Career Options

Tracy Horob, Region One and Two Employment Program Director

Connie Biby, Region Three and Six Employment Program Director

Penny Lasky, Region Four and Five Employment Program Director

Bobby Jo Sollie, Region Seven and Eight Employment Program Director



Noon – 1:00 p.m.

WORKING LUNCH (Radisson Hotel – boxed lunch)

Roundtable participants will meet Career Options participants and hear their stories.

Facilitator: Trina Gress, Chief Operations Officer, Career Options

1:00 p.m. – 5:00 p.m.

ON-SITE VISIT TO FORT YATES OFFICE/STANDING ROCK RESERVATION

This session will give participants the opportunity to visit Career Options staff in Fort Yates, part of the Standing Rock Reservation, approximately one hour by car. This session will also introduce the cultural diversity of the program and discuss issues and solutions.

May 6, 2009

8:45 a.m. – 11:30 a.m.

BREAKOUT WORKSHOPS ON THE CAREER OPTIONS MODEL

(Radisson Hotel – Breakout Rooms)

This session will give participants the opportunity to learn more in-depth about certain aspects of the Career Options model. Participants will have the opportunity to work one-on-one with Career Options staff during two of the following breakout sessions:

- Job Shadow/Situational Assessment/On site Job Coaching
- Intake and Employment Plan Development
- Job Development
- Overview of Database
- Vocational Skills Workshops

Facilitator: Trina Gress, Chief Operations Officer

12:15 p.m. – 1:15 p.m.

CAPTURING THE LEARNING (working lunch at the Radisson Hotel)

Participants will work in a facilitated session in order to highlight and summarize the key strategies, tools, and ideas that emerged during their Roundtable experience. This session will lay the groundwork for sites to integrate existing case management plans with new ideas and strategies.

*Brent Orrell, Expert Consultant, ICF International
Patrick Heiman, Senior Associate, ICF International*

1:15 p.m. – 1:30 p.m.

WRAP-UP AND EVALUATION (Radisson Hotel)