

Guidelines for Non-Custodial Parent Cases

Documents Needed (to apply for assistance)

- Proof of Income
- Adult ID
- Birth Certificate
- Court-ordered Family Reunification Plan
- Landlord Statement
- Documentation from ICW/CPS that the individual is in compliance with Family Reunification Plan

Eligibility:

Income (based on Diversion Income Limitations)

Court-ordered Family Reunification Plan from CPS or ICW

Resides within the TANF Service Area

Each month the Non-cust. parent must turn in income to determine his/her eligibility to remain on the program.

Non-custodial parents may apply for support services that directly correlate with the requirements of their Family Reunification Plan. Each request must be accompanied by a document confirming that the requested support service is relevant to their Family Reunification Plan. In addition, each support service request must be signed by both TANF and ICW staff. Support cannot extend beyond 4 consecutive months.

Examples of allowable services:

Vehicle repair (transportation to/from required activities)

Gas vouchers (transportation to/from required activities)

Vehicle insurance (related to safely operating vehicle)

Establishment of or maintenance of phone line (contact with children and/or ICW, etc)

All above activities are related to supporting clients in meeting the goals in their reunification plan. Examples of activities that may be required of a client: inpatient/outpatient treatment, counseling, domestic violence counseling, daily check-ins with ICW(via phone or in person),etc.