

11 Day Timeline Day 1 through Day 6

DAY 1 - TUESDAY

- Read assigned FOA
- ANA Panel Review Opening Ceremony
- Intro email from Chair
- Check applications for conflict of interest
- Read Application 1
- Panel introduction call
- Set application discussion schedule

DAY 2 - WEDNESDAY

- Score, comment and submit Application 1 to Chair
- Panel Application 1
- Revise Application 1 comments and resubmit to Chair after panel call
- Chair starts writing PSR 1
- Read Application 2
- Score and comment on Application 2

DAY 3 - THURSDAY

- Chair submits PSR 1 to PM
- Submit Application 2 comments to Chair
- Panel Application 2
- Revise Application 2 comment and resubmit to Chair after panel call
- Chair starts writing PSR 2
- Read Application 3
- Score and comment on Application 3

DAY 4 - FRIDAY

- Chair submits PSR 2 to PM
- Submit Application 3 comments to Chair
- Panel Application 3
- Revise Application 3 comments and resubmit to Chair after panel call
- Chair starts writing PSR 3
- Chair receives feedback on PSR 1
- Chair edits PSR 1 and resubmits
- Read Application 4
- Score and comment on Application 4

DAY 5 - SATURDAY

- Chair submits PSR 3 to PM
- Submit Application 4 comments to Chair
- Panel Application 4
- Revise Application 4 comments and resubmit to Chair after panel call
- Chair starts writing PSR 4
- Chair receives feedback on PSR 2
- Chair edits PSR 2 and resubmits
- Read Application 5
- Score and comment on Application

DAY 6 - SUNDAY

- Optional Work Day*

**11 Day Timeline
Day 7 through Day 11**

DAY 7 - MONDAY

- Chair submits PSR 4 to PM
- Submit Application 5 comments to Chair
- Panel Application 5
- Revise Application 5 comments and resubmit to Chair after panel call
- Chair starts writing PSR 5
- Chair receives feedback on PSR 3
- Chair edits PSR 3 and resubmits
- Read Application 6
- Score and comment on Application 6

DAY 8 - TUESDAY

- Chair submits PSR 5 to PM
- Submit Application 6 comments to Chair
- Panel Application 6
- Revise Application 6 comments and resubmit to Chair after panel call
- Chair starts writing PSR 6
- Chair receives feedback on PSR 4
- Chair edits PSR 4 and resubmits
- Read Application 7
- Score and comment on Application 7

DAY 9 – WEDNESDAY

- Panel Application 7
- Chair submits PSR 6 to PM
- Chair receives feedback on PSR 5 and PSR 6
- Chair edits PSR 5 and PSR 6 and resubmits
- Chair starts writing PSR 7

DAY 10 - THURSDAY

- Chair receives feedback on PSR 7
- Chair continues work on finalizing all PSRs
- Panel on standby to supply revisions as needed or to re-panel an application

DAY 11 - FRIDAY

- ALL PSRS FINALIZED
- Panel receives closing email once all PSRs are approved and finalized by the RD
- Complete survey