

## **Our Service Area**

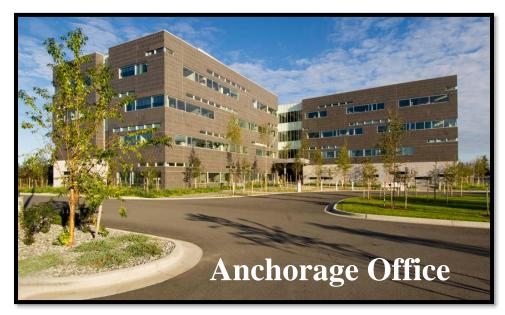




Tribal nonprofit organization

Serving Alaska Native and American Indian people

## **Cook Inlet Tribal Council (CITC)**



## **Program Summary:**

Caseload Ranges 523-624 (FY17)

#### **477 Staff Includes:**

#### **(34) Anchorage Office:**

- Job Coaches- 1 Supervisor, 9 staff
- Intensive Case Management- 1 Supervisor, 5 staff Youth Services- 1 Manager, 2 Case Managers, 1 Intake
- 1 Job Developer
- 1 Life Skills Instructor
- Eligibility- 1 Supervisor, 8 Eligibility Workers Office Assistants- 3 staff

#### **(4) Satellite Office at Matsu Valley:**

- 1 Coordinator
- 1 Case Manager
- 1 Eligibility Technician
- 1 Office Assistant



## **CITC Job Developer Role**



#### **Collaborating with the 477 Staff:**

- 1. Attend weekly meetings (Inform staff about recruiting events.)
  - Inform Staff with employer change or ownership and hiring practices.
  - In company Recruiting invitations for employers.
- 2. Sit in with 477 Staff one-on-one if needed:
  - Identify participants Job Categories. (Helps to approach employers)
- 3. Work closely with the Life Skills Instructor (soft skills)
  - Participants completing in-house 20 hour certificate.
  - Work with employers who will hire these graduates.
  - To identify job ready participants.
- 4. Work with 477 staff to conduct a CITC Job Readiness.
- 5. Host a Citywide Job Fairs.







## **CITC Job Developer Role**



#### **Reaching Out to Employers:**

- Walk-in's and Cold calls (small local businesses that do not attend Job Fair)
- Speak with vendors at local conferences in Anchorage.
- Join Local and Statewide Workforce Development Groups for Apprenticeships and Training and partner with organizations. (AACA, AK Maritime, AK Fisheries)
- Work with SOA Department of Labor (joint venture job fairs)
- Partner with Alaska Native Corporations and Native Owned Businesses.

#### **Introduction to CITC:**

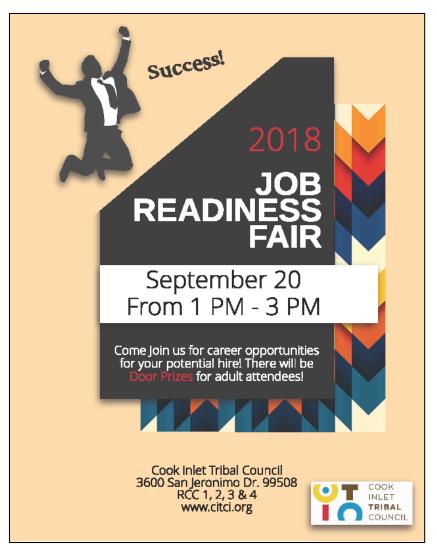
- Setting up First "meet and greet" (introductory meeting, exchange company history and services).
- Invite Employers to come to CITC and Meet the 477 Staff at the Resource Meeting.
- Invite Employers to Recruit at CITC. (Market the event with flyers)
- Join local Chamber of Commerce to Network. (Business After hours, Weekly Luncheons)

### **Partnering with Employers Equals Success:**

- **▶** Partnering with employers and building relationship = 200
- > 2017 hires = 22
- > 2018 to date = 18













# We invite you to learn more: https://citci.org/2017/05/creating-careers/





# Quyana

Viola Smith, MHA, MBA 907.793.3359 vsmith@citci.org