



The Administration For Children and Families

Regions VI and VII Tribal TANF Administrators' Meeting

**Denver, Colorado
April 13, 2010**



ACF Website:
www.acf.hhs.gov

HHS Recovery Website:
www.hhs.gov/recovery



TANF Emergency Fund

- **\$5 billion available until September 30, 2010 for increases in:**
 - **Basic assistance**
 - **Non-recurrent, short-term benefits**
 - **Subsidized employment**
 - **To date over \$2 billion awarded**

- **Pays 80% of a jurisdictions increased TANF expenditures when compared to base year expenditures**





Emergency Fund Base Years

- Lower of FY 2007 or FY 2008 for category
- Can vary by emergency fund category
- Must use the same base year for every request quarter for a category





Considerations When Completing the OFA-100 Form:

- OFA-100 form is used to apply for funds and to report updates and actual data and expenditures. Form is at on the OFA website: www.acf.hhs.gov/programs/ofa/policy/pi-ofa/2010/pi201001/pi201001.htm
- A grantee should only submit one OFA-100 form per quarter
- Applications are submitted electronically to the TANF Emergency Fund address
 - TANFEmergencyFund@acf.hhs.gov
 - Send copy to Regional office
- Regional office staff will work with applicants to make all required revisions



Basic Assistance

What is OFA looking for:

- Your definition must be consistent with 45 CFR 286.10(a)(1) – cash, payments, vouchers, and other forms of benefits designed to meet a family’s ongoing basic needs (i.e. food, clothing, shelter, utilities, etc.)

- The data and expenditures reported on ARRA application should match FTANF reports

- Any extreme fluctuations in caseload or expenditures outside the normal variances of caseload should be explained

See example





Non-Recurrent Short-Term Benefits

What is OFA looking for:

- **Must meet the criteria for NRST per 45 CFR 286.10(b)(1):**
 - **Must meet specific crisis situation or episode of need**
 - **Not intended to meet recurrent or ongoing need**
 - **Not to extend beyond 4 months**

- **Proposed increases or expansion of your program must be outlined and estimated expenditures explained**

See Example





Subsidized Employment

What is OFA looking for:

- **Must meet the definition of a work subsidy (45 CFR 286.10(b)(2))**
 - **Payments to employers or third parties to help cover the costs of employee wages, benefits, supervision and training**
 - **Not the same as work experience or OJT**
- **Information about contracts or agreement with businesses, number of participants, wages and benefits**
- **Proposed increases or expansion of your program must be outlined and estimated expenditures explained**

See example





Application Deadlines

- Apply for past expenditures at any time.
- Apply for estimated expenditures no more than 30 days before the beginning of the quarter
 - Ex: Application for expenditures in Q4 (2010) can be submitted no earlier than June 1, 2010
- All ARRA applications must be submitted by September 1, 2010
- All estimated ARRA funds must be expended by September 30 2010





Reporting Requirements

- **Once a jurisdiction has received emergency funds, it must submit form OFA-100 in each subsequent quarter to update the data previously reported**





Questions?

Contact your Regional Office staff if you have questions or need assistance with completing your application

