



Kickoff Meeting Agenda

Objectives

- Share promising and research-informed practices in coaching, career pathways, organizational culture, and change management.
- Discuss key levers and processes to implement, evaluate, and monitor PAIES activities.
- Support dedicated team times, peer exchanges, and expert consultations to inform action planning.
- Lay the foundation for team work over the course of PAIES with coaching, expert consultation, and other supports.

Agenda

Monday, January 7, 2019

Time	Activity
7:45—8:30 a.m.	Registration <i>Second Floor Foyer</i>
8:30—9:00 a.m.	Kickoff and Welcome to PAIES <i>Salons 1 and 2</i> <ul style="list-style-type: none"> ➤ Clarence H. Carter, Director, Office of Family Assistance (OFA), Administration for Children and Families, U.S. Department of Health and Human Services ➤ Lisa Washington-Thomas, Chief, Self-Sufficiency Branch, OFA (moderator)
9:00—10:30 a.m.	Opening Plenary: Using Mindfulness Tools to Support Organizational Culture Change During this session, Mei Ling Ellis will share how mindfulness is a tool to help programs implement organizational change. Ms. Ellis will share current literature on organizational change and mindfulness, as well as teach mindfulness tools that programs can use during the Kickoff Meeting as well as at home. <ul style="list-style-type: none"> ➤ Mei Ling Ellis, Principal, Mei Ling Ellis Consulting, LLC (via videoconference) ➤ Carol Mizoguchi, Family Assistance Program Specialist, Self-Sufficiency Branch, OFA (moderator)

Time	Activity
10:30—10:45 a.m.	Break
10:45—11:45 a.m.	<p data-bbox="513 285 821 323">Concurrent Workshops</p> <p data-bbox="513 365 1174 403">The Work Participation Rate and PAIES Workshop</p> <p data-bbox="513 403 703 438"><i>Salons 1 and 2</i></p> <p data-bbox="513 438 1382 594">During this session, OFA will share national trends and data about state adherence to work participation rate requirements and share reflections about these trends within the context of the Policy Academy.</p> <ul data-bbox="513 611 1346 688" style="list-style-type: none"> ➤ Julie Siegel, Director, Division of State TANF Policy, OFA ➤ Peter Germanis, National Expert, Office of the Director, OFA <p data-bbox="513 722 972 760">Local Evaluator/Scholar Workshop</p> <p data-bbox="513 760 610 795"><i>Salon 3</i></p> <p data-bbox="513 795 1377 913">During this session, local evaluators/scholars will meet and discuss key elements of their evaluation feasibility plans and processes to gather and analyze needed data/information.</p> <ul data-bbox="513 930 1198 1008" style="list-style-type: none"> ➤ Shelley Osborn, Senior Technical Specialist, ICF ➤ Miriam Jacobson, Senior Technical Specialist, ICF
11:45 a.m.—1:00 p.m.	Lunch on Your Own
1:00—2:45 p.m.	<p data-bbox="513 1117 1019 1155">Concurrent Team Time and Workshop</p> <p data-bbox="513 1188 800 1226">Coaching: Team Time</p> <p data-bbox="513 1226 1317 1264"><i>See program-specific room assignments in participant packets</i></p> <p data-bbox="513 1306 1403 1581">Participating programs will work independently with coaches and TA team members on building their strategic action plans that will guide their work over the course of PAIES. By the end of the Kickoff Meeting, programs will share their goals and key initial action steps as their PAIES work gets underway. They may also continue to debrief from/discuss organizational assessments to implement PAIES goals.</p> <p data-bbox="513 1619 1148 1656">Career Pathways: Workshop and Group Activity</p> <p data-bbox="513 1656 610 1692"><i>Salon 3</i></p> <p data-bbox="513 1734 1268 1852">This session will explore and highlight the key elements to successful career pathway initiatives and showcase model approaches.</p>

Time	Activity
	<ul style="list-style-type: none"> ➤ Sara Hastings, Supervisory Workforce Analyst, Employment and Training Administration, U.S. Department of Labor ➤ Judy Mortrude, Senior Policy Analyst, CLASP ➤ William Durden, Policy Associate, Washington State Board for Community and Technical Colleges ➤ Emily Appel-Newby, Manager, ICF (moderator)
2:45—3:00 p.m.	Break and Transition to Team Time and Workshop
3:00—4:45 p.m.	<p>Concurrent Team Time and Workshop</p> <p>Career Pathways: Team Time <i>See program-specific room assignments in participant packets</i></p> <p>Participating programs will work independently with coaches and TA team members on building their strategic action plans that will guide their work over the course of PAIES. By the end of the Kickoff Meeting, programs will share their goals and key initial action steps. They may also continue to debrief from/discuss organizational assessments to implement PAIES goals.</p> <p>Coaching: Workshop and Group Activity <i>Salons 1 and 2</i></p> <p>This session will explore and highlight successful coaching case management models and strategies.</p> <ul style="list-style-type: none"> ➤ Tammy Belmont, TANF Program Manager, West Virginia Department of Health and Human Resources ➤ Mark Dillon, Administrator, Spokane Trent Community Service Office, Washington Department of Social and Health Services ➤ Dorothy Hall, State Program Manager, Utah Department of Workforce Services ➤ Jeanette Hercik, Senior Vice President, ICF (moderator)
4:45 p.m.	Adjourn for the Day

Tuesday, January 8, 2019

Time	Activity
8:30—8:45 a.m.	Welcome and Agenda Overview <i>Salons 1 and 2</i> <ul style="list-style-type: none">➤ Lisa Washington-Thomas, Chief, Self-Sufficiency Branch, OFA
8:45—10:15 a.m.	Plenary Workshop: Successfully Implementing Programmatic and Systems Change During this workshop, Michelle Derr and Angela Rachidi will discuss key aspects to successfully implementing lasting programmatic and systems change. <ul style="list-style-type: none">➤ Michelle Derr, Senior Researcher, Mathematica Policy Research➤ Angela Rachidi, Senior Researcher, Mathematica Policy Research➤ Damon Waters, Family Assistance Program Specialist, Self-Sufficiency Branch, OFA (moderator)
10:15—10:30 a.m.	Break and Transition to Team Time and Peer Exchange
10:30—11:45 a.m.	Concurrent Team Time and Peer Exchange Coaching: Team Time <i>See program-specific room assignments in participant packets</i> Participating programs will work independently with coaches and TA team members on building their strategic action plans that will guide their work over the course of PAIES. By the end of the Kickoff Meeting, programs will share their goals and key initial action steps. Pathway Pals: Career Pathways Cohort Peer Exchange <i>See program-specific room assignments in participant packets</i> During this session, programs will meet by cohort to exchange ideas and goals and discuss their efforts and plans for PAIES. <ul style="list-style-type: none">➤ Lisa Washington-Thomas, Chief, Self-Sufficiency Branch, OFA
11:45 a.m.—12 noon	Transition to Team Time and Peer Exchange

Time	Activity
12 noon—1:15 p.m.	<p data-bbox="524 233 930 268">Team Time and Peer Exchange</p> <p data-bbox="524 300 914 331">Career Pathways: Team Time</p> <p data-bbox="524 338 1328 369"><i>See program-specific room assignments in participant packets</i></p> <p data-bbox="524 405 1401 590">Participating programs will work independently with coaches and TA team members on building their strategic action plans that will guide their work over the course of PAIES. By the end of the Kickoff Meeting, programs will share their goals and key initial action steps.</p> <p data-bbox="524 625 1222 657">Coaching Comrades: Coaching Cohort Peer Exchange</p> <p data-bbox="524 663 1328 695"><i>See program-specific room assignments in participant packets</i></p> <p data-bbox="524 730 1333 800">During this session, programs will meet by cohort to exchange ideas and goals and discuss their efforts and plans for PAIES.</p> <p data-bbox="524 825 984 856">➤ Courtney Barthle, Principal, ICF</p>
1:15—2:15 p.m.	<p data-bbox="524 898 784 930">Lunch on Your Own</p>
2:15—4:30 p.m.	<p data-bbox="524 957 686 989">Team Times</p> <p data-bbox="524 995 1328 1026"><i>See program-specific room assignments in participant packets</i></p> <p data-bbox="524 1062 1401 1247">Participating programs will work independently with coaches and TA team members on building their strategic action plans that will guide their work over the course of PAIES. By the end of the Kickoff Meeting, programs will share their goals and key initial action steps.</p>
4:30 p.m.	<p data-bbox="524 1283 792 1314">Adjourn for the Day</p>

Wednesday, January 9, 2019

Time	Activity
8:30—9:30 a.m.	<p>Grants Management Overview <i>Salon 3</i></p> <p>During this session, OFA grants management staff will share information about successfully managing PAIES grants.</p> <ul style="list-style-type: none">➤ Roy Ricky Payne, Grants Management Specialist, Office of Grants Management, OFA
9:30—11:30 a.m.	<p>Plenary: Assisting People to Move Out and Stay Out of Poverty: An Insider’s Perspective on What Works <i>Salons 1 and 2</i></p> <p>During this closing workshop, Donna Beegle will provide insights on communicating and working more effectively across races, poverty, gender, and generational barriers. She will share research and recommendations to best support families in their journeys to move out of the crisis of poverty.</p> <ul style="list-style-type: none">➤ Donna Beegle, President, Communication Across Barriers➤ Lisa Washington-Thomas, Chief, Self-Sufficiency Branch, OFA (moderator)
11:30—11:40 a.m.	<p>Transition to Team Time</p>
11:40 a.m.—12:25 p.m.	<p>Team Time <i>See program-specific room assignments in participant packets</i></p> <p>Participating programs will work independently with coaches and TA team members on building their strategic action plans that will guide their work over the course of PAIES. By the end of the Kickoff Meeting, programs will share their goals and key initial action steps.</p>
12:25—12:30 p.m.	<p>Transition to Report Out</p>
12:30—1:00 p.m.	<p>Report Out and Reflections <i>Salons 1 and 2</i></p> <ul style="list-style-type: none">➤ Lisa Washington-Thomas, Chief, Self-Sufficiency Branch, OFA➤ Carol Mizoguchi, Family Assistance Program Specialist, Self-Sufficiency Branch, OFA
1:00 p.m.	<p>Adjournment</p>