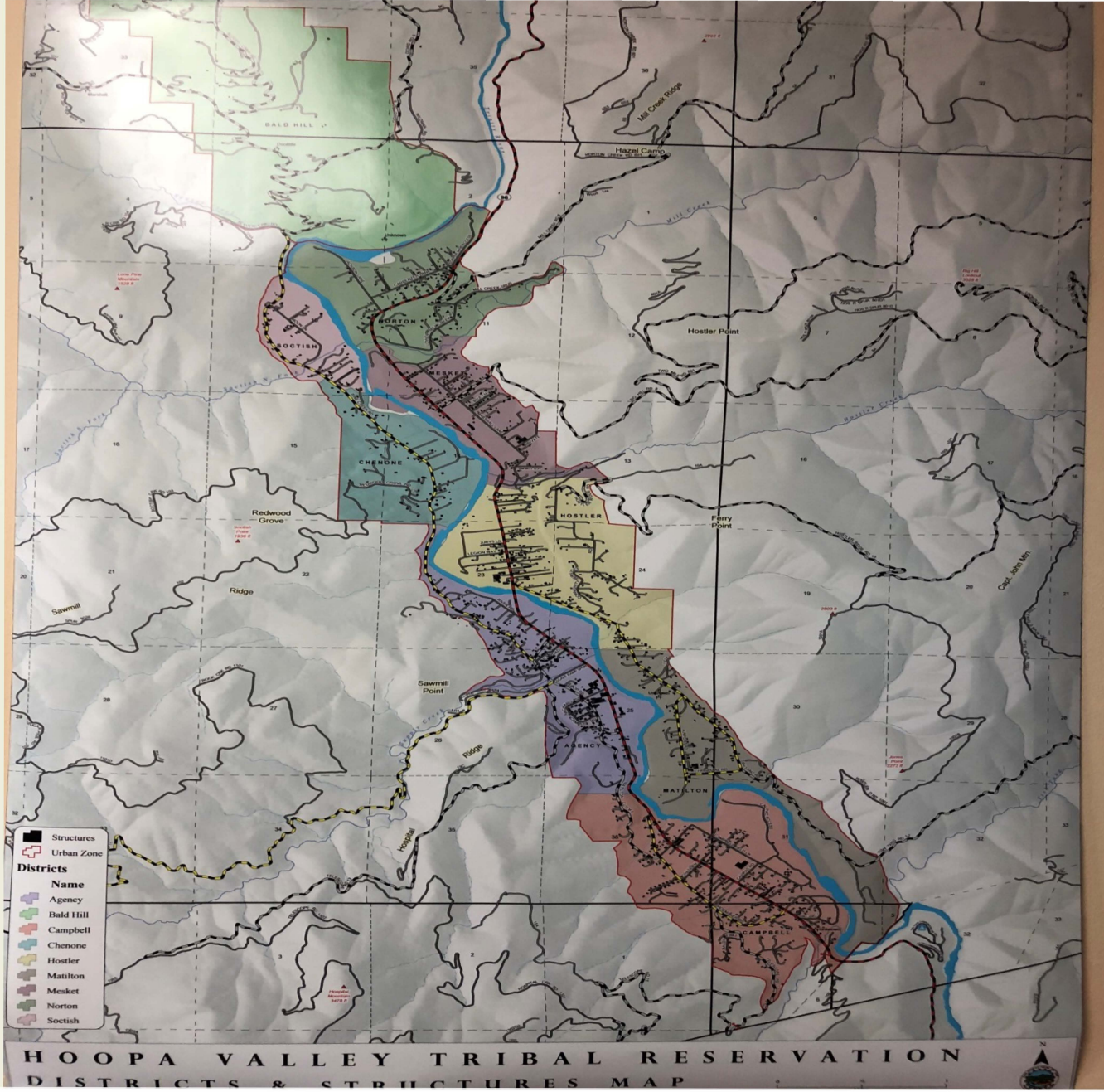
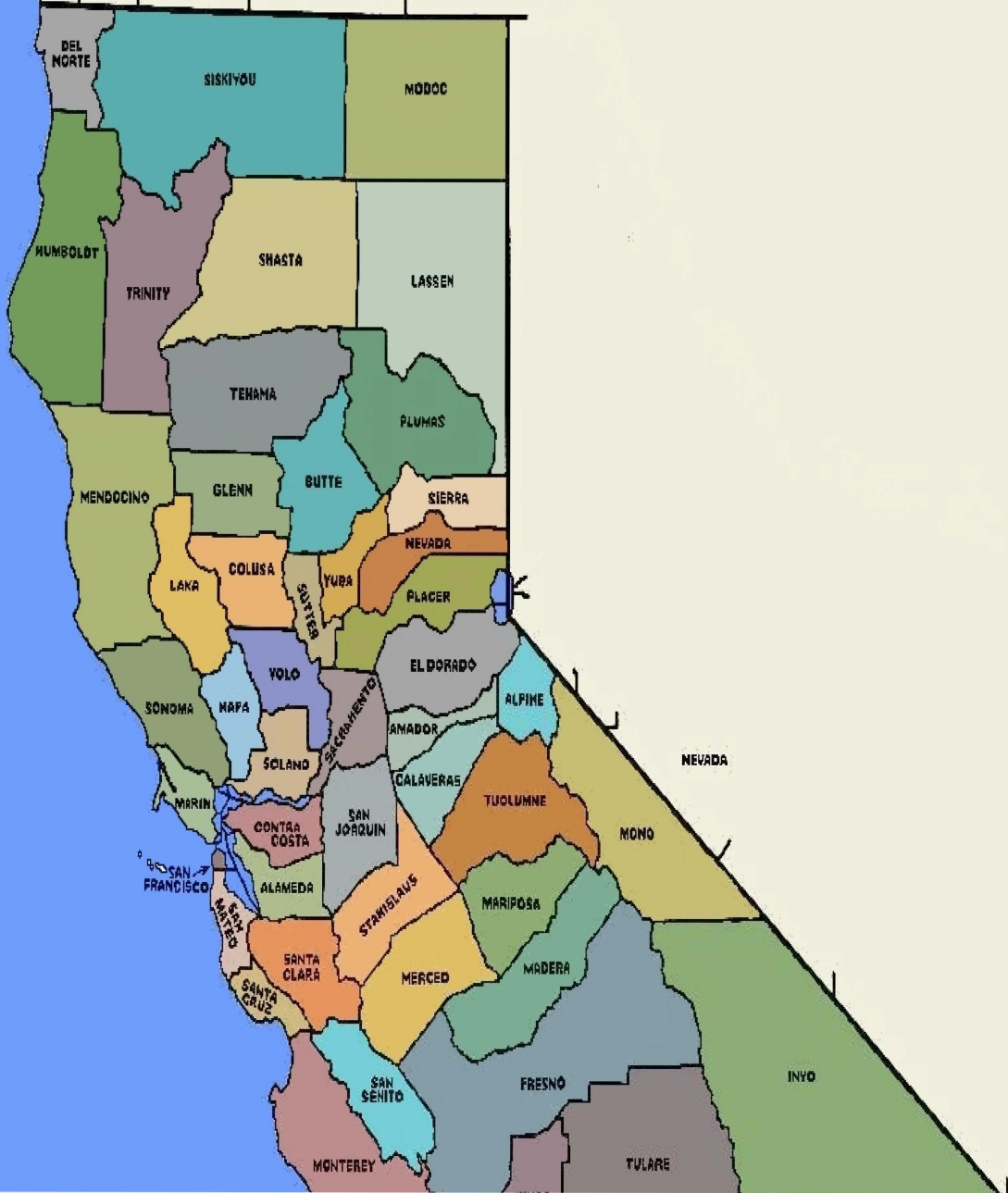


Leslie Colegrove
Executive Director
BASW & MSW

Flower Dance
Trinity Xun Nanya
Rain Colegrove
July 15, 2018





Program Services Overview

- ❖ **Family Services:** Cash Assistance, Diversion Services, and Supportive Services.
- ❖ **Employment and Training:** Subsidized Work, Trainings, Summer Youth Employment and Training and College Intern employment. Supportive Services for training or job related expenses.
- ❖ **Projects:** Cultural activities: classes of basketry, dress making, jewelry making, bow and arrow, elk horn jewelry, net making, etc.
- ❖ **Hupa Family Resource Center:** Food Closet, Clothing Closet, Application Assistance, Cal Fresh Application assistance, Supplemental Supportive Services, Movie Night, Monthly Network meeting, NAFFA Classes: Fatherhood & Motherhood is Sacred, Strengthening Relationship through Linking Generation, and Addressing Family Violence.
- ❖ **Substance Abuse Services:** individual, groups, residential referrals, drug testing and assessments for adults and youth.



Summer Youth Employment and Training Program

PLANNING, PLANNING, PLANNING....

Timeline:

January: Review forms, discuss program goals, and any improvements or suggestions from year prior program.

March: Applications available @ TANF, and distributed to local schools. Advertised in local newspaper.

April: Deadline for Applications. Mandatory Trainings: Drug and Alcohol/Fit for Duty, and Orientation.

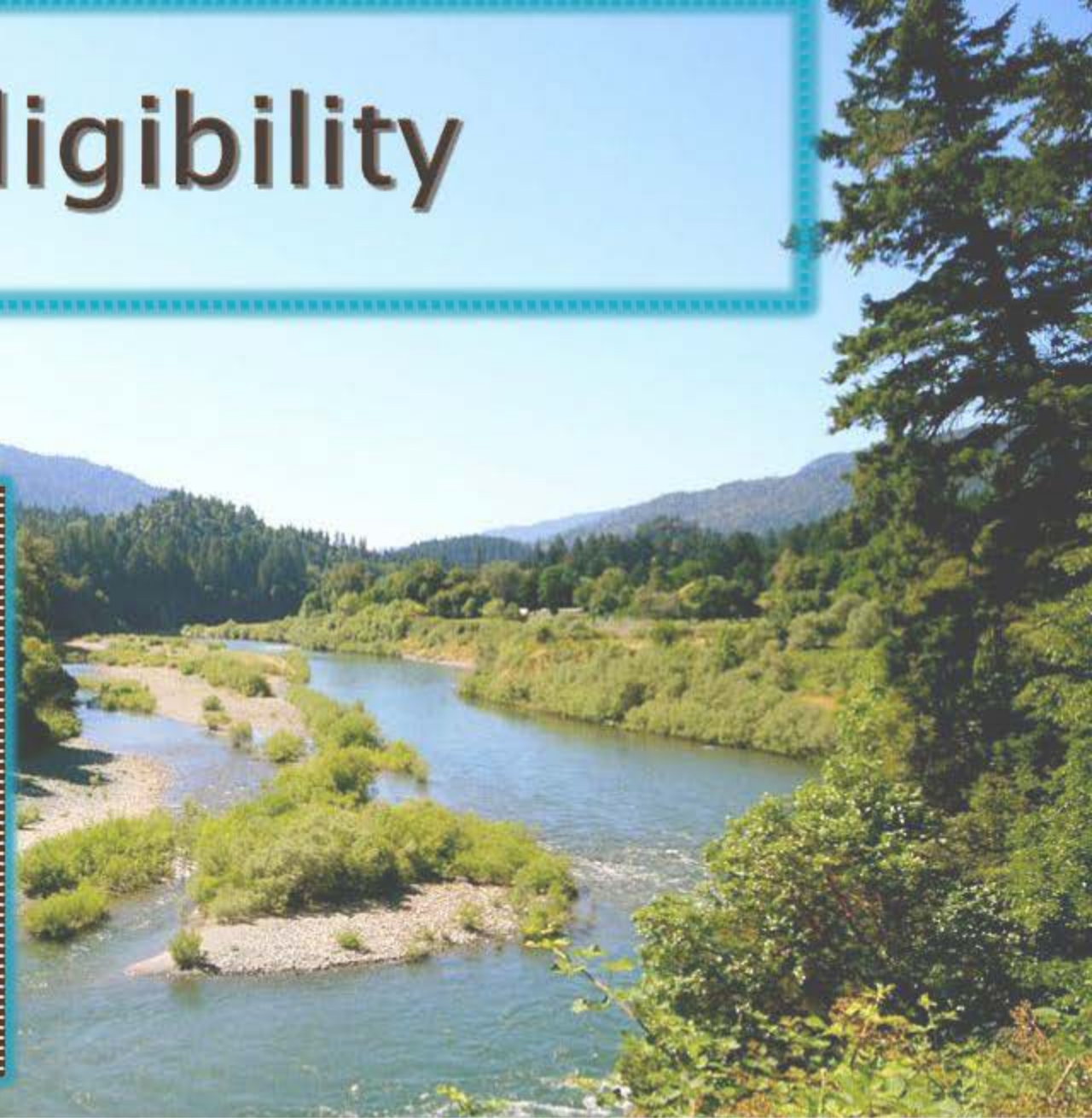
June: World of Work @ College of the Redwoods. This training is directed towards utilizing tools to find employment.

July – August: Program operates for 6 weeks



Eligibility

- ◆ Youth ages 14-24
- ◆ Applicants must be Hoopa Valley Tribal members, members of federally recognized tribes, Alaska Natives, and members of the California Judgment rolls, their descendants and families residing on the Hoopa Reservation.
- ◆ Enrolled in School or College
- ◆ Must meet required eligibility for work permit (2.0 GPA)
- ◆ Must complete Risk Indicator Form



Employment Youth Forms Required:

- ❖ I9 & W4
- ❖ Tribal ID & Social Security Card
- ❖ California Drivers License (if applicable)
- ❖ Background check (If applicable)
- ❖ Fit for Duty
- ❖ Application packet
 - ❖ Including Worksite Agreement
 - ❖ Tribal Verification
 - ❖ Medical Consent
 - ❖ Work permit
 - ❖ Photo release



For Employment Participants: Some Possible Work Sites

T.C.C.C
AMERICORP

Recreation
Youth Services

Early Head
Start

JOM/NDN
Center

Child
Development

Head Start

Tribal Office

Tsewenaldin
Inn

Roads
Department

Credit
Department

Hupa Family
Resource
Center

Education

Kim Yerton
Library

K'ima:w

TIME FRAME

▶ The Worksite Placement:

- Begins on Monday **July 2, 2018**
- Ends on Saturday **August 11, 2018**

• All Youth Participants are required to work:

- Minimum of **30** hrs per week, and no greater than **40** hrs per week
- Minimum of **180** hours and a Maximum of **240** hours

Excused absences will be made for ceremonial, youth or sports camps, etc.
But will NOT be compensated

Each Participant is responsible:

- ❖ For clocking in and out on their timecard
- ❖ Having their Supervisor sign next to any missed punched times
- ❖ Holiday and Administration leave but NOT sick, annual, or bereavement leave.



EVALUATIONS

- ▶ All youth participants in the placement portion of the program will have three (3) bi-weekly evaluations
- ▶ The Youth will be evaluated on the following criteria:

Quality of Work

Communication with others

Professional Attitude

Personality at Worksite

Personal Appearance

Initiative

Response to Criticism

Attendance

Leadership Potential

Seeks advice when needed

Response to Instruction

Cell Phone Usage

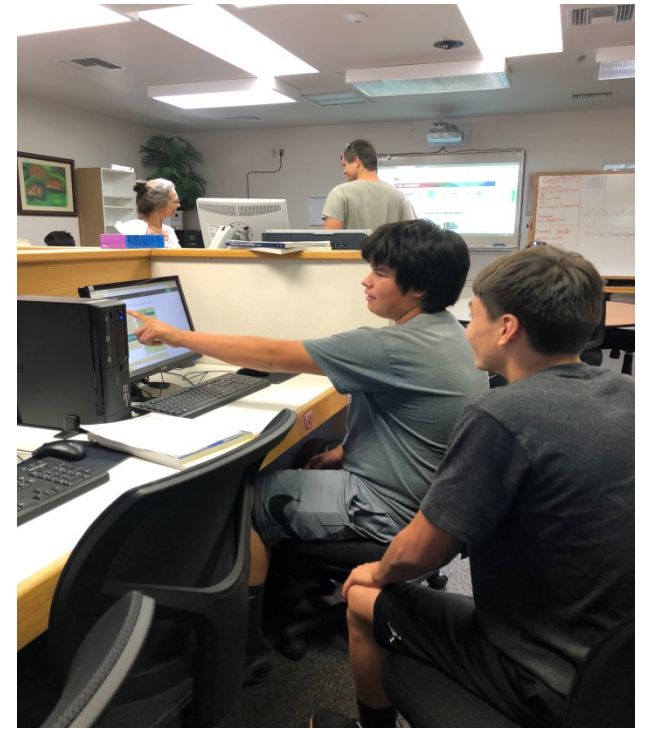
For Training Participants

W.O.W. (World of Work):

- This training is directed towards utilizing tools to find employment.
- Training dates: June 26, 2017– June 28, 2018
- With AM/PM sessions, each class is 3 hours each.

Klamath Trinity Resource Conservation District:

- Each training varies from half day to full day.
- Some of the trainings include:
- Blackberry gathering/canning class
- Acorn gathering/canning class
- Healthy Indian Cooking Class
- Compost Gardening
- Gardening at the Kin Ta Te Garden

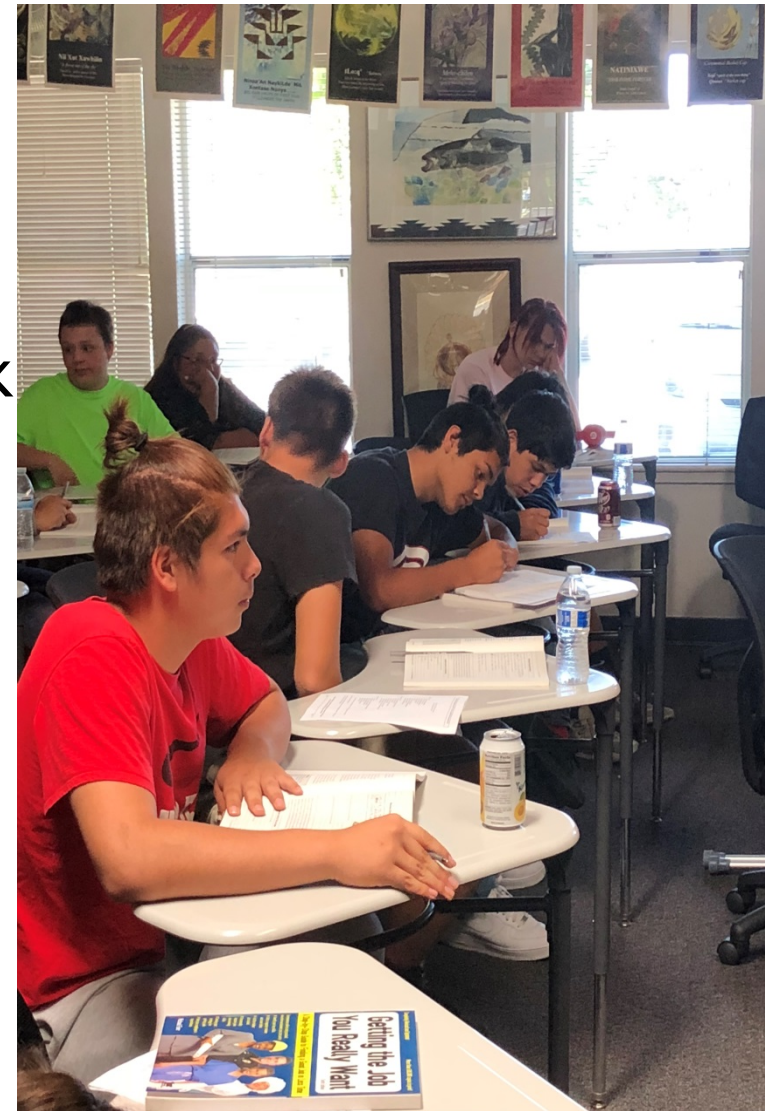


Imago:

- Team building, Self awareness, Values and Attitudes, Communication Skills, Why should we hire you, Public Service, Transportation, How to handle stressful work Environments, Leadership Skills, Life after high school And many more....

Mad City Money:

- Is a game simulation of real life scenarios to teach students how to spend money wisely.
- This training is instructed by Coast Central Credit Union staff.



First Aid/CPR:

- This course provides basic knowledge to assist with minor injuries or potentially dangerous situations.

Food Handlers Course:

- This certification provides qualifications to help cater lunches or food lunches etc. Tribe requires this certification in serving food.

Life Skills: Some classes cover topics such as:

- living etiquette
- budgeting/couponing
- Mock Interviewing
- Resume writing





INCENTIVES

- The TANF Summer Youth Employment/Training Program provides an incentive to **ALL** participants that meet the minimum requirements of the program, which include:
 - Working at least **180** hours
 - Attending **ALL** mandatory trainings
 - Passing **two (2)** of the three (3) evaluations

Policies to abide by:

TANF ET Policies and Procedures (i.e. Cell phone)

Motor Vehicle Policy:

- ▶ Must be 18 years or older.
- ▶ In possession of a valid California Driver's license.
- ▶ Must be insured through the Hoopa Valley Tribe.
- ▶ Must provide proof of current motor vehicle insurance.

If you do not have the above information you cannot:

- ▶ Drive to or from placement/training sites.
- ▶ Transport other youth.

If you do not have the above information you cannot:

- ▶ Drive to or from placement/training sites.
- ▶ Transport other youth.



How payment occurs:

- Employment Youth wages for placement within the tribe is paid from Tribes General Fund.

The Tribe bills TANF to reimburse the wages. \$12 an hour for Employment Youth.

- Training Youth are paid according to each training they attend; \$50 half days and \$100 Full day.



CONTACT:

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DISCUSSION

